

**Submitted:** Draft  
**Jurisdiction:** Maryland  
**Agency:** Department of Health and Mental Hygiene  
**Division/Unit:**

**Maryland State Archives**  
Edward C Papenfuse State Archives Building  
350 Rowe Boulevard  
Annapolis, MD 21401

**Certificate ID:** 159  
**MSA ID:** SE55-2273

**Page:** 1 of 1

## Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Community Mental Health Files - Paper	1518	10 A-H	1/1987-11/2006	5 cu ft.	12/20/2011	Shred
2	Geriatric Case Files: (AERS) - Paper	1518	8 A-C	1/2000-11/2005	2 cu ft.	12/20/2011	Shred
3	Maternal Health Case Files: Maternal (Prenatal) - Paper	1518	4H	1/1985-5/1985	1 cu ft.	12/20/2011	Shred

### Destruction Certification

Walter Zerrlaut

**Signature**

DHMH Records Officer

**Title**

12/20/2011

**Date**